



MEETING MINUTES
December 9, 2015

Chairman: Marc Frieden

Members Present: Vincent Vignaly, Christopher Olson, Cheryl Carlson, Barur Rajeshkumar

Members Absent: None

Others Present: See Attached Sign-In Sheet

All documents referenced in these Minutes are stored and available for public inspection in the Planning Board Office located at 140 Worcester Street.

The regular meeting was called to order at 9:04 p.m.

CMRPC Village District Zoning Bylaw Update – They were unable to attend the meeting. Mr. Olson will confirm a January date with them.

Checker Real Estate – 216 West Boylston Street (changes to stormwater system) – The board agreed with VHB's review that the change from pervious pavement to a subsurface infiltration system is minor and can be documented on the as-built plan.

99 Hartwell Street (VHB Stormwater Review) – Tabled to January.

Application Form Review – Tabled to January.

New Business/Review of Correspondence/Emails:

ANR Plan – Richard & Kathleen Kenneway (220 Fairbanks Street) – Mr. Vignaly recused himself from the matter because his employer is an abutter. Mike Martorella (David E. Ross Associates) said they are conveying Parcel A to the DCR, Lot 1 they will keep, and Parcel B is not a buildable lot. Having no issues, Mr. Olson made a motion to endorse the Plan of Land in West Boylston MA owned by Richard A. and Kathleen M. Kenneway dated November, 2015, prepared by David E. Ross Associates; Ms. Carlson seconded; Mr. Rajeshkumar, Mr. Olson, Mr. Frieden and Ms. Carlson all voted in favor; motion approved and the board signed the mylar and six copies.

Angell Brook Certificate of Completion – Tabled to January. Mr. Vignaly has emailed them.

Review and Approve 2016 PB Meeting Dates – Mr. Vignaly made a motion to set the 2016 meeting dates as presented; Mr. Olson seconded; all voted in favor; motion approved.

FY17 Budget – To be completed and submitted to Nancy Lucier by January 11, 2016.

Reports from Other Boards – Mr. Vignaly said Open Space met and has been asking for information regarding the sidewalk project, for which the town received a one million dollar grant. The design is almost complete. Changes are being finalized by the designer. Since the absence of Anthony Sylvia, the past DPW Director, Nancy Lucier is overseeing it. A public hearing will be held to review the work, but not a hearing to make changes, and construction will start in the spring.

Mr. Frieden said the Affordable Housing Trust (AHT) met; he talked to Karen Pare about encouraging the Muncity program at town hall. The AHT is also in the process of finishing up the paperwork with Afra Terrace.

Mr. Rajeshkumar said Economic Development met with local business owners and the Building Inspector. The meeting was well attended and the biggest concern relative to the Planning Board is that businesses want more signs for better visibility. Mr. Vignaly suggested they attend a meeting and propose specific changes.

Citizens' Comments – David Femia asked if the board can ask for specific times to conduct traffic studies since most are done during the week, not on Saturday when traffic on Route 12 is heavy. The board said they can specify the time.

Review and Approve Invoices and Review of Draft Meeting Minutes of November 18, 2015

– Invoices were approved. Ms. Carlson made a motion to approve the Meeting Minutes dated November 18, 2015; Mr. Olson seconded the motion; all voted in favor; motion approved.

A motion was made by Ms. Carlson to adjourn; Mr. Rajeshkumar seconded the motion; all voted in favor; motion approved. The meeting adjourned at 10:00 p.m.

Date Accepted: _____

By: _____
Christopher E. Olson, Clerk

Submitted by: _____
Melanie Rich